



Constitution of Adderbury, Deddington & District Photographic Society

1. Name of Society

1.1 This document sets out the Constitution of the Adderbury, Deddington and District Photographic Society (hereinafter referred to as the Society).

2. Ethos and Purpose of the Society

2.1 The Society and membership shall be open to anyone who has an interest in photography, regardless of their place of residence. The ethos of the Society is to provide a forum for like-minded photographers to meet in a non-competitive environment, regardless of their technical ability or equipment, where experience and knowledge may be shared and developed through the activities of the Society.

3. Membership of the Society

3.1. An application by a person wishing to be a member is processed through the Membership Secretary and Committee. The Committee shall review all applications and agree or decline a membership. It reserves the right to reject the application where it is deemed necessary for the smooth running of the Society. After the decision has been made final, the applicant will be notified in writing. If the Committee has approved application and payment of subscription has been made to the Treasurer, the Membership Secretary shall enter the applicants details into the Membership register.

3.2 Membership of the Society entitles a member to attend and participate in all of its activities and social media groups and implies an undertaking on the part of each member to comply with the Constitution and the Society's Code of Conduct and Ethics.

3.3 Membership of the Society takes effect on payment of the appropriate membership fee, whose amount is to be determined annually by members at the Annual General Meeting of the Society or at an EGM called by the Committee. A member can also be one who has been awarded free Life membership by the society in recognition for services to the society or Associate membership for their past and ongoing contributions to the Society.

3.4 The membership will be advised of, in writing:

- i) the date of the AGM in April
- ii) the final date for paying the subscription, which will be within two months after the AGM.

Any member whose subscription is overdue by that date shall be deemed to have resigned from the Society.

3.5 The Committee will have the right to refuse membership at their discretion.

3.6 The Committee has the power to suspend or expel a member who infringes any of the rules or whose conduct brings the Society into disrepute. Any notice given to a member will be recorded in accordance to the Rules of the Society and Code of Conduct.

3.7 Visitors to ordinary Society meetings shall be charged the appropriate fee as laid down at the AGM. They will be offered two visits before being asked to join the Society.

3.8 The names of all persons attending Society meetings will be recorded in the Attendance Register.

4. AGM and EGM

4.1 The Annual General Meeting is to be held on the first Wednesday in April, or a date close to this should the circumstances require, as decided by the Committee, following the end of the Society's financial year on the last day of February.

4.2 No alteration of or addition to the Constitution shall be made other than at an Annual General Meeting (AGM) or an Extraordinary General Meeting (EGM).

4.3 A proposal to be put to the Annual General Meeting should be notified to the Secretary in writing at least 14 days before the meeting and carry the names of the proposer and seconder. A proposal made later than 14 days before the meeting may be accepted at the discretion of the Chairman.

4.4 The Society Rules, Code of Conduct and Ethics, and the Society Data Protection Privacy Policy will be reviewed annually by the Committee and reported at the AGM.

4.5 An Extraordinary General Meeting can be convened on the written request of at least 20% of the Society's members or when deemed necessary by the Committee. Any member, who makes a written request to the Secretary, should outline the reasons for that request. The meeting must be held within one calendar month. All members will be notified of the meeting in writing.

4.6 At all AGM, EGM and Committee meetings, the Secretary will take Minutes.

5. The running of the Society

5.1 The affairs of the Society are to be managed by its officers, in the positions of Chairman, Treasurer, Society Secretary and Programme Secretary, who are to be elected by members annually at the Annual General Meeting.

5.2 The Treasurer is to maintain a register of monies, equipment and other assets held by the Society and all monetary transactions made on behalf of the Society are to be confirmed by signatures of the Treasurer and Chairman, where the transactions are over £25.00. At the close of each Society year a statement of income and expenditure shall be drawn up by the Treasurer and presented to all those present at the AGM.

5.3 As stated, the affairs of the Society are to be managed by its officers and they have the right to co-opt members to serve on the Committee and to form any sub-committee.

5.4 If circumstances arise requiring the urgent attention of the Committee, an Emergency Committee meeting may be called and will consist of the elected Officers of the Society.

5.5 A Committee meeting will require a minimum of two officers of the Society and three Committee members to form a quorum.

5.6 In the event of a dispute or disagreement, a Society member having followed the Complaints procedure, will have the right to put their case to the Officers of the Society for a ruling: their decision will be final. This should be a majority decision by the elected members of the Committee. If no majority is found, a quorate committee will be invited to vote.

5.7 The Society has a website and Facebook Page. These will be accessible to all members and will be run under the Society rules and Code of Conduct.

5.8 The Society is to be a member of the Chilterns Association of Camera Clubs and be affiliated to the Photographic Alliance of Great Britain through this Association, until otherwise decided upon by the membership of the Society.

5.9 The Society may only be dissolved at the request of 75% of the total membership of the Society, at an Extraordinary General Meeting called specifically for this purpose. Members may vote in person, by post or email.

5.10 In the event of dissolution of the Society, the remaining assets shall be distributed to a recognised local charity. The choice of charity will be decided by the membership through the process of nomination, being seconded and be voted on by the members present at the Extraordinary General Meeting of the Society called for this purpose.

Amended August 2021.